



JOB DESCRIPTION – OPERATIONS SPECIALIST

IS THIS YOU?

You love technology and are an organized, detail-oriented, energetic person with strong background in enterprise **databases** and **systems**.

You would like to work at one of the premier databases and systems support companies doing leading edge administration and development work around Oracle, SQL Server and Neo4j databases on Linux / Windows platforms.

You're self-motivated AND willing to learn.

If you answered yes, then we have a position just for YOU!

About Distributed Technology Associates

Distributed Technology Associates, Inc. (DTA) is a Database and Systems Services Provider (DSSP) company providing database and systems support to large and small businesses. Based out of Boxborough, MA (USA), DTA provides services to clients in North and South America, Europe and India.

Our Remote Database and Systems Administration Services along with our Consulting Services are for Oracle, SQL Server and Neo4j databases; and for Linux and Windows platforms. Additionally, we provide our clients with short-term database / systems consulting services for these platforms and also long-term database / systems support on these platforms.

For detailed information about our company, please visit our website at <http://www.dtainc.us>

Job Summary

We are looking for a mid-senior Systems Administrator to join our fast-paced environment and help us in managing our daily operations for our Managed Services. **If you are looking for challenging and varied work, you will find plenty of both at DTA.**

As a member of the DTA Support Team, you will provide technical assistance to users experiencing difficulties with their databases, and/or their systems. This position involves tasks that systems administrators typically do to resolve the clients' technical issues with databases. This position requires excellent communication and technical skills.

This role involves client interaction and some local travel is required to client sites.





Responsibilities Overview

- Working with Windows, Linux and Microsoft SQL Server.
- Working with virtualized environments using VMware.
- Working with cloud environments at Amazon AWS and Microsoft Azure.
- Working with VPN software to enable / maintain access to our clients.
- Applying software updates and patching Windows & Linux systems.
- Managing and monitoring backups of Windows / Linux systems.
- Managing and monitoring backups of SQL Server databases.
- Participate in on-call rotation, one week per month, for remote support.

Job Requirements and Qualifications

- Experience working with Windows Server 2016 / 2012 / 2008R2, as well as Windows 7.
- Experience working with Active Directory.
- Experience working with WSUS.
- Knowledge of VMware ESXi server management and vCenter based administration.
- Knowledge of Veeam backup software for virtual machine backups.
- Must be detail oriented, team player with **excellent communication** skills.
- Must thrive in a fast-paced, high-energy, multi-tasking environment.

Compensation

DTA offers a competitive salary commensurate with experience. The benefits include performance bonus, health insurance and vacation. Ask for the Benefits Summary sheet.

Location of Work: Boxborough, Massachusetts. The opportunity to telecommute will be considered after the initial period; however, you must live within commuting distance to be considered for this position.

To Apply

If you would like to be considered for this position please forward your resume, salary requirements and a cover letter to: jobs@dtainc.us

